



RÉPUBLIQUE
FRANÇAISE

Liberté
Égalité
Fraternité

GIP FIPAN))
ACADÉMIE DE NICE

BTS Accounting and Management

Antibes

CPF Formation éligible
au CPF

A Formation réalisable
en alternance

The benefits of training

Learning dynamics built on professional simulations and group mobilisation

Our indicators can be consulted on the website : <https://www.inserjeunes.education.gouv.fr/diffusion/accueil>

TRAINING

OBJECTIVES

On completion of this course, the holder of the diploma will be able to take charge of the accounting and management activities of a company or association, either in-house or as an external service provider. He/she will be able to reliably commit or carry out:

- the accounting recording of commercial transactions and their control,
- the establishment and verification of transactions linked to year-end work and financial documents,
- the examination, control and validation of accounts,
- the administrative and accounting activities of personnel management, linked to the preparation of the payroll,
- carrying out tax work
- drawing up returns for government departments,
- analysing the performance of organisations (cost calculations and analysis, cash management, financial analysis),
- preparing for decision-making by producing reliable and organised information,
- archiving, filing documents.

PROGRAMME

Professional areas:

BC01 - Accounting, tax and social analysis

- Taking ownership of a professional context, approaches and procedures, an accounting information system
- Carrying out relevant processing relating to accounting, tax and social obligations
- Implement work and control procedures and standards in force
- Use reference documentation
- Justify and argue one's choices

BC02 - Tax and social accounting practices

- Appropriate a professional context, approaches and procedures
- Make relevant use of the resources offered by the accounting information system to improve efficiency
- Explain and justify the work produced and the approach used

BC03 - Management and financial analysis

- Analysis and forecasting of activity :
- Identifying the cost structure
- Calculating, controlling and analysing the cost of the organisation's activities, products and services
- Forecasting and monitoring activity
- Ensuring the implementation of budget management
- Drawing up operational management charts
- Analysis of the financial situation:
- Analyse the performance of the organisation
- Analyse the profitability of an investment
- Analyse the financial equilibrium of the organisation
- Analyse the cash flow and solvency of the organisation
- Analyse the methods of financing
- Analyse the dynamics of financial flows

BC04 - Organisation of the accounting information system

- Analysing the accounting information system (SIC)
- Contributing to the performance of the "Control and accounting processing of commercial transactions" process and seeking to secure transactions
- Conduct regulatory monitoring necessary for the preparation of the accounts

- Conduct tax monitoring
- Conduct social monitoring
- Contribute to the performance of the "Management of social relations" process and the search for securing operations
- Search for information
- Manage the organisation's information
- Contribute to the quality of the information system

General and cross-disciplinary areas : mathematics, general culture, modern foreign language, economics and law.

VALIDATION

- Diploma from the Ministry of National Education and Youth Level 5 (BTS)
- + d'informations sur cette certification (RNCP39159, libellé exact du diplôme, nom du certificateur, date d'enregistrement de la certification) en cliquant sur : <https://www.francecompetences.fr/recherche/rncp/39159/>

WHO SHOULD ATTEND?

AUDIENCE

All audiences

PREREQUISITES

Baccalaureate or equivalent qualification.
Baccalaureate level with professional experience in a company.
Interest in the activity and ability to project oneself into the training and professional activities.

EDUCATIONAL ORGANISATION

SESSION DATES

from 2 September 2024 to 30 June 2025 **DIVERS FINANCEMENTS**

APPRENTICESHIP

from 1 September 2025 to 30 June 2026 **DIVERS FINANCEMENTS**

APPRENTICESHIP

DURATION

Maximum total duration of 1,350 hours The duration of the course is indicative and will be determined according to your profile.

WORKFORCE

4 apprenticeship places

TEACHING METHODS, EQUIPMENT AND FOLLOW-UP

Teaching method

- Fully classroom-based training

Teaching methods

- Group lessons

Equipment

- Equipped technical platforms
- Room equipped with networked computer workstations
- Unmarked room with video projector

Monitoring and individualisation

Positioning prior to entry into training.
For beneficiaries with disabilities: possible adaptation of training and certification procedures, support from the CFA de l'Académie de Nice's disability advisor.

EXPERTISE OF PARTICIPANTS

Education Nationale certified teachers, Bac +3 trainers with significant experience in adult education, professional lecturers.

ASSESSMENT AND CERTIFICATION PROCEDURES

In-course assessment (CCF)
Tests at the end of training (One-off assessment)

FINANCING

RATE

Total price incl. VAT: euros 14598.00
This price list is for information only. This price is indicative and non-contractual. Depending on your status, this course may be fully financed. Contact us.

FINANCING

Session from 02 September 2024 to 30 June 2026

Training under a sandwich course (apprenticeship or professional training contract).
Training eligible for the CPF.

This training under an apprenticeship contract is fully funded.
It is also open to other audiences and may be covered by other partners/funders. Please contact us for more information.

Session from 01 September 2025 to 30 June 2027

Training on a sandwich course basis (apprenticeship or professional training contract).
Training eligible for the CPF.

This training on an apprenticeship contract is fully funded with no remaining costs for the company.
It is also open to other audiences and covered by other partners/funders. Contact us for more information.

HOW DO I REGISTER?

HOW DO I REGISTER?

Study of the application by the Lycée Audiberti - Antibes
Applications on Parcoursup.

In apprenticeship: The course is available within a minimum of 48 hours, subject to validation of your application and availability of places, as well as the position in the company (diploma compliance), until the end of the 1st month in which the course starts.

AFTER THE COURSE

The aim of the BTS is professional integration as an accounting assistant, sole accountant, accounting assistant, accounting manager, client accountant, supplier accountant, payroll manager, management controller assistant, financial and accounting management assistant, ... in a company or firm.
Further study is possible in a professional degree in the finance-accounting, human resources or business management sectors, in a DCG, in a degree (L3 economics-management, management or AES), in a business and management graduate school on parallel admission.

AMENITIES

Access for people with disabilities

Accessible to people with disabilities

The establishment has been restructured: one building dedicated to higher education courses, another to high school students, a CDI, alongside a garden with a green theatre

Catering

A restaurant and cafeteria
Bakeries, snack bars, restaurants and food shops nearby

Transport

By train: Juan les Pins station 5 minutes away and Antibes station 30 minutes away
By bus: ENVIBUS lines 1 and 6

PRACTICAL INFORMATION

CONTACTS

Sophie BERETTONI - Vocational Training Advisor - Référent Handicap
T. 06 12 39 33 19 | sophie.berettoni@ac-nice.fr

PLACE OF TRAINING

CFA - Lycée Audiberti | 63 boulevard du Président Wilson | 06600 Antibes

ORGANIZATION

GIP FIPAN

Headquarters : GIP FIPAN 06200 Nice

Public reception Monday to Friday from 09.00 to 12.00 and from 14.00 to 17.00

Business registration number : 93060554106